



**PT. KELLYS EXPRESS
HEALTH PROTOCOL COMMITMENT**

Commercial & Confidential



Kellys Express – Commitment to applying health protocols

Introduction

Kellys Express has considered the Covid-19 outbreak as a disaster, with its impact on worldwide commerce no less devastating. Therefore we have conducted the health protocols as urged by the Indonesian government to minimize the possibility of our team to catch the virus.

Purpose

Since we really care with our clients' and staffs' safety and healthy – thus we have implemented some health protocols or hygiene control/practices to protect both our clients and all our team members.

In regards to proper hygiene control and practices at our workplace and job sites, Kellys Express has been implementing the following measures :

- All the staffs (including office staffs and operational team) are requested to have a biweekly 'rapid covid 19 test, organized by Kellys Express – the purpose of having regular rapid test is to make sure that all the team members attending the office and/or the job sites are 'clean' and healthy.

If any of the staffs or crews member found to be reactive, we will surely ask them to self-quarantine and if he/she is found to be still reactive after the next rapid test which is after 2 weeks from the previous rapid covid 19 test, we will have them to go through swab tested.
- If any of our employees or our crews show any respiratory symptoms like coughing, sneezing shortness of breath and/or fever above, they will be requested to stay home as to have others being
- We perform the 'daily temperature screening' to all employees before they visit the job sites.
- A forehead thermometer gun is provided to all the team leaders and is always carried on the job site for clients to feel safe and comfortable.
- We ensure that all packers/drivers and supervisors wear face masks, and to carry hand sanitizers and wear gloves while performing jobs.
- We have all staffs to be covered with BPJS or Badan Penyelenggara Jaminan Sosial Ketenagakerjaan (Social Health Insurance Administration Body), is an authorized government body that was established to provide health insurance program for the Indonesian people.

Facing the ongoing challenges responding to the health and economy crisis, Kellys Express is committed in serving our partners, clients and our communities – this has been always our priority.

Stay safe and stay healthy !

P.T. Kellys Express

Manaaement Team